

Thank you for your interest in partnering with Cornell Storefront Systems, Inc.!

Cornell Storefront Systems, Inc provides a complete line of <u>upward-acting and side folding</u> <u>security closures</u> for retail, commercial and industrial applications. From rolling and side folding grilles, to sectional security doors and fire rated closures, we provide the highest standard of quality and reliability. We partner with owners, architects, general contractors, and developers as we assume responsibility for the successful installation and service of our security closures.

Cornell Storefront Systems, Inc also offers a <u>Nationwide Service Program</u> that provides dependable service for door, glass, and lock problems **24/7/365**. With the longest track record in the industry, Cornell Storefronts is the most experienced closure specialist you can find to serve product or service needs.

As a Service Partner with Cornell Storefront Systems, Inc, you will be joining our network of over 1800 service providers, continually managed and rated for Safety, Skill, and Reliability. This National network of service companies allows us to provide our customers with service to any type of door including:

- Automatic and Manual Glass Doors
- Security Grilles
- Rolling Steel Doors
- Fire Rated Doors
- Sectional Doors
- Hollow Metal Doors
- Locks & Locksets
- Safes & Vaults
- Glass Windows, Doors, Showcases

For additional information, feel free to visit our website at <u>www.cornellstorefronts.com</u>. Again, thank you for your interest and we look forward to working with you in the near future!

Service Partner Network Cornell Storefront Systems, Inc 140 Maffett St. Ste 200 Wilkes-Barre, PA 18705 Phone: 800-882-6773 Fax: 570-270-0646 VendorRelations@cornellstorefronts.com

140 Maffet Street Wilkes-Barre, PA 18705

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To: Service Manager From: Vendor Relations Department

Re: New Vendor Packet

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Thank you for your interest in working with Cornell Storefront Systems, Inc and we look forward to building a long lasting relationship with you.

Please take a moment to review and complete the packet and either fax or email back to the attention of the Vendor Relations Department along with your current certificate of insurances.

If you should have any questions, please don't hesitate to call.

Vendor Relations Department Phone: 800-882-6773 Fax: 570-270-0646 E-mail: <u>VendorRelations@cornellstorefronts.com</u> 140 Maffett St. Ste. 200 Wilkes-Barre, PA 18705

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COMPANY NAME:	
Send Payments to:	Address:
	City:
	State: Zip:
Send Material Shipments to:	Address:
	City:
	State: Zip:
Main Phone #:	FAX:
Send Insurance Requests to (EMAIL):	
Service Manager:	
Service Manager Email:	
Service Manager Phone #:	
A/R Contact:	
A/R Email:	
A/R Phone #:	
AFTER-H	OURS SERVICES
Is 24-Hour Service Available?	
24-Hour Contact Number:	
24-Hour Special Instructions:	

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Is your company? Union \ / Non Union \ / Both \ Is your company bonded? YES \ / NO Does your company perform Criminal Background Checks on Employees? YES \ / NO If yes, when? Date of Hire Annually Time of Incident Does your company perform drug testing on employees? YES \ / NO If yes, when? Date of Hire Annually Time of Incident YES \ / NO If yes, when? Date of Hire Annually Time of Incident YES \ / NO Is your company have an OSHA certified Forklift driver? YES \ / NO Is your company a DISTRIBUTOR for any parts/suppliers? YES \ / NO	Have you received a copy of Cornell Storefronts Vendor Expectations (Pgs. 7-10)? YES 🗌 / NO 🗌			
Does your company perform Criminal Background Checks on Employees? YES / NO If yes, when? Date of Hire Annually Time of Incident Does your company perform drug testing on employees? Does your company perform drug testing on employees? YES / NO If yes, when? Date of Hire Annually Time of Incident Does your company have an OSHA certified Forklift driver? Does your company a commercial door/hardware supplier? YES / NO				
If yes, when? Date of Hire Annually Time of Incident Does your company perform drug testing on employees? YES / NO If yes, when? Date of Hire Annually Time of Incident Does your company have an OSHA certified Forklift driver? YES / NO Is your company a commercial door/hardware supplier? YES / NO				
Does your company perform drug testing on employees? YES / NO If yes, when? Date of Hire Annually Time of Incident Does your company have an OSHA certified Forklift driver? Does your company a commercial door/hardware supplier? YES / NO				
If yes, when? Date of Hire Annually Time of Incident Does your company have an OSHA certified Forklift driver? YES [] / NO Is your company a commercial door/hardware supplier? YES [] / NO				
Does your company have an OSHA certified Forklift driver? YES / NO Is your company a commercial door/hardware supplier? YES / NO				
Is your company a commercial door/hardware supplier? YES [] / NO				
Is your company a DISTRIBUTOR for any parts/suppliers? YES 🗌 / NO				
If yes, please list:				
· _ · _ · · _ ·				
· _ · _ · · _ · · · · · · _ · _ · _ · _ · _ ·				
Are you an Authorized Service Vendor of Restricted Keyways? If so, which MFGs?				

Number of Technicians:	
Number of Trucks:	
Service Radius (miles from dispatch location):	-

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RATES ***ONLY LIST 1 TECH RATES IF YOU HAVE A 1 TECH CREW! ***

We can only accept hourly Labor rates

ltem No.	Description		OVERHEAD RATES	PASSAGE /GLASS RATES	AUTOMATIC DOOR RATES <u>*See note 2</u>	LOCK RATES <u>*See note 3</u>	SAFE RATES
1R	Labor Regular 1 Tech						
2R	Labor Regular 2 Tech Crew	Rate					
тс	Trip Charge/Minimum						
1ER	Labor Emergency 1 Tech						
2ER	Labor Emergency 2 Tech C	rew					
ERTC	Emergency Trip Charge/Mi	nimum					
10T	Labor OT 1 Tech						
2OT	Labor OT 2 Tech Crew Rat	Э					
OTTC	OT Trip Charge/Minimum						
1WE	Labor Weekend 1 Tech						
2WE	Labor Weekend 2 Tech Cre	w Rate					
WETC	Weekend Trip Charge/Minin	num					
1HP	Labor Holiday/Premium 1 T	ech					
2HP	Labor Holiday/Premium 2 T	ech Crew					
HPTC	Holiday Trip Charge/Minimu	ım					
F	REGULAR TIME	М	on/Tues/Wed/	Thurs/Fri/Sat	/Sun From:	AM to	PM
EN	IERGENCY TIME	Ν	/lon/Tues/Wed	/Thurs/Fri/Sa	t/Sun From:	to	
	OVERTIME	М	on/Tues/Wed/	Thurs/Fri/Sat	/Sun From:	PM to	AM
	Holiday Time						

1) Must Complete Fire Door Experience Survey

2) Must include current / unexpired AAADM Certificate with update sheet if checked

3) Include Locksmith license information if required by state

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By marking off the items listed below, you are ensuring Cornell Storefront Systems, Inc and its Customers that your technicians are skilled in REPAIRING and REPLACING the equipment.

Coiling & Sectiona Doors	l Dock Equipment	Manual/Passage Doors	Glass	
Coiling Metal	Levelers	Hollow Metal Doors & Frames	Window Replacement	
Coiling Grilles	Seals	Aluminum Doors & Frames	Board-Up	
Coiling Shutters	Bumpers	Herculite/Frameless Glass Doors	Tinting	
Rolling Steel Fire Doors (1)	Automatic Doors (2) (Must be AAADM Certified)	Impact/Eliason Doors	Showcase Glass	
Side Folding Gates	Sliding Doors	Wood Doors & Frames	UV Fusible Bonding	
Sectional Doors	Swinging Doors	Specialty (Sound/Bullet Proof) Doors	Starphire/Specialty Glass	
Chain Link Fences/Gates	Automatic Revolving Doors	Manual Revolving Doors	Leaks: Water Testing, Caulking, Etc.	
General Contracting	Drive-Thru Windows	Door Parts (Repair/Replace)		
Lock	Safe	Hinges/Continuous, Pivots	Floor/Concealed Closers	
Re-Key (3)	Drill	Surface Closers	Rim Exit Devices	
	Combination Change	Surface/Concealed Vertical Rods	Electromechanical Hardware	
	Keypad Replacement Relocate	1) Must Complete Fire Door Experience Survey 2) Must include current AAADM Certified ID Card 3) Include Copy of Locksmith License if required by State		

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Cornell Storefront Systems, Inc Vendor Expectations

Main Phone : 800-882-6773 Service Dept. Fax: 800-882-6772 Accounting Fax: 800-421-2789 Vendor Relations Fax: 570-270-0646 Service Dept. Email: <u>service@cornellstorerfronts.com</u> Accounting Email: <u>accounting@cornellstorefronts.com</u> Vendor Relations Email: <u>VendorRelations@cornellstorefronts.com</u>

Cornell Storefront Systems, Inc (CSSI) continues to thank our Vendors for their hard work and their efforts to meet our (and our Customer's) demands. Below are CSSI's Vendor Expectations that, when followed, will result in a successful partnership.

Communication:

- <u>ETA</u> When a call is dispatched, an ETA is established with each vendor. If you are going to miss your ETA, you must notify CSSI immediately of this change. Unless CSSI hears differently, we will expect you to arrive on site within the promised time frame.
 - **Emergency-**Technician is due on site within 3 hours of dispatch.
 - <u>Same Day-</u> Technician is due on site the same day call is dispatched within regular business hours.
 - <u>Next Day –</u> Technician is due on site the day after the CALL is dispatched during regular business hour.
- <u>Check-in/Check-out</u> Technicians must check in with the Store Manager and IVR (if required) upon arrival. *If IVR is not working, you must call CSSI to check in & out.* If IVR is not applicable for your work order, you must call Cornell Storefronts to check in and out. Upon completion of service, technicians must check out with the Store Manager, with IVR and call CSSI to provide details of service performed (i.e. repairs complete, additional work needed, quoting for additional repairs).

If you receive IVR information on your purchase order, compliance is MANDATORY for payment.

- Several customers require GPS check in using their App. Please contact Vendor Relations for a list of Customers that require GPS check in.
- <u>Mobile App</u> If you are registered for use of Cornell's Mobile Tech Connect. It is mandatory to use the App to complete your work order. The **BEST** feature of the App is your photos, check in/out and sign-off information will be submitted to Cornell Storefronts IMMEDIATELY! *This will drastically reduce the amount of follow-up*

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emails and phone calls to your staff. If you are interested in using our Mobile App, please reach out to the Vendor Relations Department at Ext. 615.

• <u>NTE Increases</u> – Purchase Order amounts are confirmed at time of dispatch. Dispatchers work from your contracted rates. Technicians must call CSSI for approval *PRIOR TO EXCEEDING* the time or dollar amount listed on your Purchase Order. Note the time and the name of the employee you spoke with to request the increase.

Documentation:

- <u>Sign-Offs Signoffs MUST include the following information for EVERY TRIP:</u>
 - Number of Techs on site
 - Tech time in & out (must match IVR check-in & check-out)
 - Travel Time
 - Manager's signature & printed name approving work completed & time on site.

Invoices submitted without the above information will be rejected.

- Purchase Orders with Customer specific sign-offs **MUST** be completed and submitted with your invoice. We cannot bill the customer without this information.
- <u>Photos –</u> Before and After Photos are required for every Purchase Order and should be submitted within 24 Hours of technicians being on site. <u>Before & After photos are</u> <u>MANDATORY for payment.</u>
- <u>Door Surveys</u> If your Purchase Order includes a door survey, it must be completed in its entirety. **Invoices submitted without a completed Door Survey will be rejected.**
- <u>Quotes / Additional Work Proposed</u>
 - CSSI must return proposals to our Customers within 24-48 hours of the initial service call. For that reason, vendors must return proposals to CSSI within 24 hours of initial service call to allow for clarification and preparation.
 - Proposals must be submitted as Not-To-Exceed prices and on a Time and Material basis. *We are unable to approve additional charges once a proposal has been approved*
 - Proposals should be detailed and include the following information:
 - Confirmation of Initial Trip Charges
 - What was completed on the initial trip

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- Installation Labor (# of techs & hours on-site, travel)
- Material Specs, Pricing and Freight (if applicable)
- Lead Time
- Photos

<u>Invoices and Billing</u>

- All invoicing and pertinent back-up (sign offs, photos, time in/time out/travel time/ number of techs on site) should be sent to CSSI within 48 hours of completion of service. Fax invoices to 1-800-421-2789 or email to accounting@cornellstorefronts.com
- If invoices and all pertinent backup is not received within 5 days, we cannot guarantee payment
- List all parts used and their individual cost on the invoice.
- **CSSI will only pay for travel in one direction during normal business hours**. If you feel that a certain store warrants travel time in both directions, this should be discussed at the time of dispatch.
- Unless otherwise notified: All jobs should be billed on a Time and Material basis. You will be paid for all legitimate expenses and time, but we cannot pay for hours that are not worked.

Purchase Orders

- <u>NTE:</u> Every Purchase Order is issued with a predetermined Not-To-Exceed *or* NTE. This amount is broken down on the Purchase Order by labor, parts and trip charge. Technicians should be aware of the NTE and allotted time on site in the event an increase is needed. The technician must call from site for an increase **PRIOR TO EXCEEDING** the NTE issued on the Purchase Order. Cornell is unable to guarantee approval of After-The-Fact NTE Increase requests.
- <u>**Requirements:**</u> Customer specific requirements will be listed on every PO. Since our customers all have different requirements, it is important to read them on every PO. If you are unable to meet <u>any</u> of those requirements, Cornell must be notified immediately upon dispatch.
- <u>**Payment Terms:**</u> CSSI payment terms are Net45 for all vendors.
 - Quick and complete submission of all Purchase Order required documents will ensure your invoice is paid on time.
 - Credit References are available upon request.

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Acknowledgement of Receipt

Cornell Storefront Systems, Inc Vendor Expectations

By signing below, you acknowledge that you have read and understand the Cornell Storefront Systems, Inc Vendor Expectations. You will adhere to and ensure all staff members adhere to the expectations included in this Vendor Packet.

Authorized Signature

Company Name

Date

If you have any questions or need clarification of the Vendor Expectations, please contact the Vendor Relations Department at Cornell Storefront Systems, Inc.

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Rolling Steel Fire Door Survey

Cornell Storefront Systems, Inc is growing to meet the demands of our customers. One of those demands is to perform annual maintenance and drop tests on Fire Doors. In order to ensure that only those vendors who are qualified perform these repairs, it is essential that we learn of your experience with regard to Fire Doors.

Please answer the questions below and fax this form back to Cornell Storefront Systems, Inc as soon as possible. Please fax the form to (570) 270-0646.

- Does your company have experience in servicing and/or installing Rolling Steel Fire Doors?
- If yes, approximately how many years' experience?
- Approximately how many Rolling Steel Fire Doors have you installed or serviced in the past three (3) years?
- Please list below the 5 most recent fire doors you have installed or serviced.

	City	State
Title		
Date		
_		
	Title	

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Insurance Requirements

Vendor agrees to provide on an annual basis and such other times as requested by CSS, Inc., insurance, as required by CSS, Inc., from time to time. The insurance certificates, to include General Liability, Auto, and Umbrella, as well as Workman's Compensation (unless otherwise exempt) shall be submitted to CSS, Inc. for approval prior to start of work on each Project, if a current form has not already been submitted and received, and shall include an additional insured endorsement naming CSS, Inc. as an additional insured on all required insurance policies.

* **Comprehensive General Public Liability Insurance** having limits of not less than **\$1,000,000** combined single limit of liability per occurrence, **\$2,000,000** aggregate

* Auto Insurance with limits not less than \$1,000,000

*Statutory Workers' Compensation Insurance to comply with the applicable laws of the applicable state's Employer's Liability Insurance with limits of not less than \$500,000 for bodily injury by accident or disease

* Umbrella Insurance with limits not less than \$1,000,000

*General Liability and Auto policies, as well as the Umbrella Policy if possible, be written on a primary and non-contributory basis with a waiver of subrogation rights against CSS, Inc.

Cornell Storefront Systems, Inc Safety Program

Cornell Storefront Systems, Inc is taking a strong initiative regarding vendor safety. Our commitment to safety is guarded by the belief that "no accident is acceptable and every accident is preventable". Our goal is to help our vendors implement a safe working environment for both their employees and our customers. We will continue to work on improving this goal by not only establishing a strong vendor base but a safe vendor base. The following steps are routinely monitored to insure safety along with an annual inspection history on OSHA'S website:

- 1. Monitor all active vendors insurance certificates to assure they have the Cornell required insurance coverage.
- 2. Contact all vendors with expired insurance certificates and request renewal certificates.
- 3. Hold payment and additional work for vendors who have failed to comply.
- 4. Require vendors to complete a Safety Awareness questionnaire and supply Cornell with a copy of their NCCI mod rate letter.
- 5. Requiring vendors to list Cornell Storefront Systems, Inc as Additional Insured on their insurance.
- 6. Field safety audits at job locations of top vendors.
- 7. Selected Cornell management completing an OSHA Construction Safety 10 hour course.
- 8. Provide a resource for vendors without a safety program the information to initiate a program.

Cornell will continue to be very aggressive in regards to safety. As a vendor for Cornell Storefront Systems, Inc, you are expected to comply with all federal, state, and local ordinances, which include, but are not limited to, OSHA, DOT, EPA, NFPA, and NEC regulations. Implementing and practicing a strong safety program is in everyone's best interest. Our customers and vendors deserve a safe working environment. If you do not currently have an Employee Safety and Health Manual in place I would suggest visiting the International Door Association website - www.doors.org and enter the IDA Store. The manual is designed for door dealers.

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Your Overhead and Passage Door Experts

Safety Questionnaire

- 1. Does your company have a written safety program?
- _____ YES (Please include a copy of your program with this form) NO
- 2. Does your company hold regular safety meetings? NO YES FREQUENCY
- 3. Does your company hold regular safety inspections? YES FREQUENCY NO
- 4. Have/do any of your employees attended/received any OSHA safety training? NO YES FREQUENCY

List number of attendees and classes attended. Continue on the reverse if necessary.

- 5. How many field technicians does your company have?
- 6. How many of those technicians are within their first year of employment?
- 7. Please use your OSHA logs or Workers Compensation logs to fill in the number of cases or days for each of the following categories for the most recent three (3) years.

DESCRIPTION	YEAR 1	YEAR 2	YEAR 3
Number of fatalities			
Number of lost workday cases			
Number of lost workdays			
Number of restricted workday cases			
Number of restricted workdays			
Number of employee hours worked			

8. How many OSHA citations has your company received in the last 3 years?

Give a description of the citation and year. Continue on the reverse if necessary.

- 9. What were your general liability / automobile liability / workman's compensation losses for the last 3vears
- 10. Please provide us a copy of either your latest NCCI mod rate letter or a copy of your most recent Workman's Comp policy declarations page that shows your current experience mod.

Company Name	Date		
Signature	PrintedName	Title	
140 Maffet Street Wilkes-Barre, PA 18705	cornellstorefronts.com	T- 800.882.6773 F- 800.882.6772	



CODE OF CONDUCT DOOR AND ACCESS SYSTEMS TECHNICIAN

This Code is recommended as a guideline for all of those who serve Cornell Storefront Systems, Inc as professional door and access systems technicians.

- 1. As a vendor for Cornell Storefront Systems, Inc, you are expected to comply with all federal, state, and local ordinances, which include but are not limited to OSHA, DOT, EPA, NFPA, and NEC regulations.
- 2. Announce your arrival. Introduce yourself and the company you represent. Have personal identification available in case requested by customer.
- 3. Have a neat appearance and be in uniform or clothes that conform to your company policy.
- 4. Confirm with the owner the extent of your assigned work and estimated time for accomplishing the task.
- 5. Review job conditions and verify material correctness.
- 6. Refrain from assessing blame or discussing difficulties with the customer on assigned work.
- 7. Make off premises contact with home base. If you need to leave for any reason make sure to advise customer of your absence.
- 8. Make sure to perform your work in a careful and safe manner respecting the customer's property and your own safety. Do not leave oil drips on the drive way, tire marks on the lawn, or floor marks.
- 9. Inspect and protect products to be installed. Avoid scratches and finger smudges.
- 10. Install all products in accordance with manufacturer recommendations.
- 11. When making recommendations for service, consider the safety of the door system first (photocell/no photocell or safety sensor/no safety sensor, open door weight, and reliable disconnect).
- 12. Consider what is in the best interest of the customer. Always make recommendations necessary for door safety. Door system longevity and customer convenience upgrades should be presented as optional. Make sure Cornell Storefront Systems, Inc is aware of the charges and consents before proceeding with the work.
- 13. Do not use the customer's equipment, tools, product supplies, or ladders, and avoid using their non-public bathroom or telephone unless authorized to do so.
- 14. Do not play loud music or smoke on the customer's property.
- 15. Sweep, remove debris and clean-up when finished. Clean all finger smudges and touch-up scratches.
- 16. Affix all safety notices and instruct customer in the safe and proper use of the new equipment. Leave technical literature keys and warranty with the customer or where customer can find it.
- 17. Present customer with completed work order showing time in/out and job performed. They must complete acceptance of service, store stamp if available, name & signature.
- **18.** Complete your job papers and submit them to Cornell Storefront Systems, Inc as soon as possible.

I hereby acknowledge that I have read and understand the above terms regarding the Code of Conduct for Door and Access Systems Technicians for Cornell Storefront Systems, Inc.

Signature

Date

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I-9 Certification Form

Name of Authorized Representative

__, an authorized representative of

Company Name

Ι,

do hereby represent and warrant that all

and sub-contractors performing duties assigned in the completion of work authorized by CSS, Inc are legally authorized to perform such work under local, State, and Federal laws and regulations and are in full I-9 Compliance.

Name of Company

Authorized Signature

Business References

Company Name

Length of Relationship

Contact Name

Contact Phone #

Contact Email

Company Name	Length of Relationship	-
Contact Name	Contact Phone #	Contact Email
Company Name	Length of Relationship	-
Contact Name	Contact Phone #	Contact Email

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Cornell Storefront Systems, Inc. Indemnification and Hold Harmless Agreement

To the fullest extent of the law, _______, herein after referred to as the "Vendor", shall, and does herby agree to defend, indemnify and hold harmless Cornell Storefront Systems, Inc (CSSI), its officers, directors, shareholders, employees, servants, and agents from and against all actions, claims, demands, causes of action, liabilities, judgements, losses, costs, penalties, fines, assessments, awards, fees and expenses (including attorney fees), fines and penalties made, asserted or recovered against any one or more of them, including but not limited to damages to real and/or tangible personal property of for bodily injury or death to any person, arising out of, or in any manner connected with the performance of work on any and all Purchase Orders assigned by CSSI, its officers, employees, sub-contractors and agents to the Vendor, including but not limited to any claim for faulty work by the Vendor.

Vendor agrees to provide on an annual basis and such other times as requested by CSSI, insurance, as requested by CSSI, from time to time. The insurance certificates, to include General Liability, Auto, and Umbrella, as well as Workman's Compensation (unless otherwide exempt) shall be submitted to CSSI for approval prior to start of work on each Project, if a current form has not already been submitted and received, and shall include an additional insured endorsement naming CSSI as an additional inured on all required insurance policies. The insurance requirements are as follows: (i) Comprehensive General Public Liability Insurance having limits of not less than \$1,000,000 combined single limit of liability per occurrence, \$2,000,000 aggregate; and (ii) Statutory Workers' Compensation Insurance to comply with the applicable laws of the applicable state's Employer's Liability Insurance with limits of not less than \$500,000 for bodily injury by accident or disease; and (iii) Auto Insurance with limits not less than \$1,000,000; and (iv) Umbrella Insurance with limits not less than \$1,000,000; and (iv) Umbrella Policy if possible, be written on a primary and non-contributory basis with a waiver of subrogation against CSSI.

The vendor represents and warrants that he/it has all necessary permits, licenses and approvals to do the work necessary for the Project, and all costs and fees associated with such shall be the sole obligation of the Vendor.

- The Vendor warrants and guarantees the work covered by this agreement and agrees to make good, at his/its own expense, any defect in materials supplied by same and/or workmanship which may occur or develop per the following schedule: **Complete Material Replacements (i.e. Doors):** 1 year **or** per the original manufacturer's warranty, whatever is greater.
- Major Components (i.e. Motors): 1 Year or per the original manufacturer's warranty, whatever is longer.
- Small Parts 45 days
- Labor:
 - Complete Material Replacements and Large Components 1 Year
 Small Components 45 days

Name of Contractor (please print) _____

Signature of Authorized Representative _____

Title (please print) _____

Date _____

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CREDIT INFORMATION

PAYMENT TERMS: NET 45 DAYS

Cornell Storefront Systems, Inc 140 Maffett St. Wilkes-Barre, PA 18705 Phone: 800-882-6773 Vendor Relations FAX: 570-270-0646 Main FAX: 800-882-6772

OWNERSHIP: CORPORATION

FEDERAL ID: #46-5140131

BUSINESS: SALES/MARKETING

C.O.O.: Daniel Broda

BANK REFERENCE:

Bank of America Credit Inquiry Services SC3-250-02-43

P.O. Box 100289 Columbia, SC 29202 803-765-4882-Phone 415-373-9301Fax Acct.# 10007199

TRADE REFERENCES:

CornellCookson, Inc.

Debra Weisgable Crestwood Industrial Park Mountaintop, Pa 18707 (800) 233-8366 ext 4518 - Phone (570) 715-0518 - Fax

Accurate Overhead Door Systems

Ernie Martell 6954 Santa Fe Ave East Hesperia, CA 92345 (888) 970-3667- Phone (760) 244-5346 Fax

Amstel Manufacturing

128 Centre Street East Richmond Hill, Ontario L4C 1A6 (800) 663-6206 -Phone service@amstel-doors.com

Pacific Door Systems, Inc

Tom Shafer 519-C Marine View Ave Belmont, CA 94002 (650) 222-8634 - Phone (650) 508-9055 - Fax

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